

IQT/JAOC2C QUOTA REQUEST

The information herein is FOR OFFICIAL USE ONLY (FOUO) information which must be protected under the Freedom of Information Act (5 U.S.C 552) and/or the Privacy Act of 1974 (5 U.S.C. 552a). Unauthorized disclosure or misuse of this PERSONAL INFORMATION may result in disciplinary action, criminal and/or civil penalties.

INSTRUCTIONS:

Fill in all required fields denoted by an asterisk.

When requesting a quota Add or Cancel, just use one Course Name and Course Date field.

When requesting a quota Change, please use **both** Course Name and Course Date fields. First identify the course in which member currently has a quota, and then identify which course a quota is being requested.

Should an EDIPI be provided, it **must be** accompanied with a DOB (For Non-AF AD. AF AD must provide SSAN for enrollment.)

QUOTA REQUEST*

FY 2017 Course Schedule can be accessed at: [505 TRS FY 2017 COURSE SCHEDULE](#)

FY 2018 Course Schedule can be accessed at: [505 TRS FY 2018 COURSE SCHEDULE](#)

COURSE NAME*	COURSE DATE*	COURSE NAME	COURSE DATE
LAST NAME*	FIRST NAME/ M.I.*	SERVICE*	DUTY STATUS*
SSAN*	DOB	RANK & AFSC*	
	<input type="text"/>		
OFFICIAL (.MIL) E-MAIL*		PERSONAL E-MAIL*	
WORK PH. NO./DSN*		CELL/MOBILE PH. NO.*	

TRAVEL STATUS*

HOME UNIT/BASE*

PCS/TDY ENROUTE/DEPLOYMENT:

RNLTD*

DEROS

LOSING UNIT/BASE NAME

GAINING UNIT/BASE NAME*

SPECIAL CIRCUMSTANCES:

Identify any additional information that may help in scheduling this course (i.e. scheduling conflicts, limitations or unique circumstances). **Use this field to state to where and for how long a member will be deploying.**

REQUESTOR INFORMATION:

A Unit Training Manager or Unit Deployment Manager must provide their contact information/signature block. Information **CANNOT** be the student's information.

UNIT TRAINING/DEPLOYMENT MANAGER CONTACT INFORMATION

E-mail forms to 505TRS.DOM.QuotaManagement@us.af.mil Should you have any questions, please e-mail the afore mentioned e-mail address or call the 505 TRS Quota Management Office at DSN: 579-4557/7237 or CIV: 850-884-4557/7237.

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